

# STETCHWORTH PARISH COUNCIL

Clerk: Mrs. Karen Peck

Email: [clerk@stetchworth.org](mailto:clerk@stetchworth.org)

## AGENDA

**Notice of Meeting** to be held on 19<sup>th</sup> August 2025 at The Ellesmere Centre (Gredley Room) at 7pm. All members of the Council are hereby summoned to attend a meeting of Stetchworth Parish Council for the purpose of transacting the business as set out below. Members 7 Quorum 3.

### THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mrs Karen Peck Clerk to Stetchworth Parish Council  
30<sup>th</sup> July 12.8.2025

- 190825/1 Apologies for Absence (Local Government Act. 1972 s.85 (1))**  
To receive and approve apologies for absence.
- 190825/2 To Receive Declarations of Pecuniary and non-Pecuniary Interest**  
Councillors to declare any personal and/or pecuniary interest in any item on the agenda and to inform the Chairman if they wish to speak on the matter during the Public Forum.
- 190825/3 Open Forum for Public Participation**  
An opportunity for parishioners to address Parish Councillors and for Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted.
- 190825/4 To Approve the Minutes of the Annual Meeting of Stetchworth Parish Council held on 17<sup>th</sup> June 2025**
- 190825/5 District & County Councillors' Reports**
- 190825/6 The Ellesmere Centre Report**
- 190825/7 Council Business:**
- To note BMX Track enquiry
  - To discuss Newsletter being added to the Parish Council website
  - To ratify recreation usage request for Kettlefields End of Term Celebration, Charity Yoga and Goal Keeping Sessions
  - To note the Parish Council Website and Email is now transferred to .gov domain. All UpToDate email contacts can be found [www.stetchworth-pc.gov.uk](http://www.stetchworth-pc.gov.uk)
  - To note NJC Salary pay award agreement reached and implemented accordingly
  - To note exempt status for the Annual Governance and Accountability Return for 2024-25 has been approved and completed by the external auditor.
  - To discuss the request from the PCC to pay the Latta Hire one off service invoice
- 190825/8 a) Finance - to approve accounts for payment:**
- |   |      |         |
|---|------|---------|
| July  |      |         |
| HMRC, Wages and Expenses                      | BACs | £576.22 |
| RH Landscapes – Grass cutting                 | BACs | £312.00 |
| TBM – Microsoft 365 and domain and support    | BACs | £69.75  |
| Unity Trust Bank – service charge             | BACs | £6.00   |
| The Ellesmere Centre – Hire                   | BACs | £12.00  |
| SSE – Street Light Energy                     | DD   | £140.17 |
| August  |      |         |
| HMRC, Wages and Expenses                      | BACs | £705.75 |
| Harrison Kemp-Reynolds – Jubilee Bench repair | BACs | £298.36 |
| RH Landscapes – Dec 24 and Jul 25             | BACs | £456.00 |
| TBM – Microsoft 365, domain and support       | BACs | £69.75  |
| Ellesmere Centre – VJ Day Donation            | BACs | £200.00 |
| LHL Latta Hire – One of service (PCC Request) | BACs | £32.00  |
| SSE – Street Light Energy                     | DD   | TBC     |
| Unity Trust – Service Charge                  | BACs | £6.00   |
- b) To note monies received: None
- c) To accept bank reconciliations for 31<sup>st</sup> July 2025
- 190825/9 Planning**
- (a) To receive planning application decisions and tree works: -  
**25/00720/FUL 10 Coopers Close, Stetchworth**  
Single storey rear extension – pending consideration
- (b) To consider planning applications received: -  
**25/00681 76 High Street, Stetchworth**  
Enlarging three windows to the east elevation, infill of shelter on the east elevation, removal of secondary front door, demolish single garage, reinstate garden wall on boundary, conversion of double garage and construction of new orangery.
- 190825/10 Date of Next Meeting & Matters for Future Consideration – 21<sup>st</sup> October 2025** at 7pm Gredley Room, The Ellesmere Centre